



MARYLAND RESPONDS

MEDICAL RESERVE CORPS

2015 CONFERENCE

June 19, 2015 | Linthicum Heights, Maryland

2015 MARYLAND RESPONDS MRC AWARDS APPLICATION

The 2015 Maryland Responds MRC (MDRMRC) Awards highlight innovative local practices and achievements by recognizing individuals and organizations that have made outstanding contributions toward making their communities safer, stronger, better prepared, and more resilient. We will present the 2015 MDRMRC Awards during the Conference on June 19, as a way of highlighting the tremendous success and contributions of our Administrators, Partners, and especially Maryland Responders. To be considered for the 2015 MDRMRC Awards, all applications must be received by **April 30, 2015, at 5 p.m.**

Visit the awards page of the conference website at <http://bit.ly/mdrConfAwards> for additional information.

SECTION 1: AWARD CRITERIA AND INSTRUCTIONS

The award categories are split into two main types: (1) Individual Recognition Awards, and (2) Group Recognition Awards.

INDIVIDUAL RECOGNITION AWARDS (Complete sections 2 & 4 of this form)

Individual Recognition Awards are presented to individuals who are Maryland Responders or Unit Administrators. Nominees must be registered with the MDRMRC or be a MDRMRC Unit Administrator. Click [HERE](#) for a current list of all MDRMRC Unit Administrators. Application must feature achievements and program activities occurring between **January 1, 2014, and April 24, 2015**. The Individual Recognition Award categories are as follows:

- 1. Distinguished Maryland Responder Award:** Presented to a Maryland Responder who actively gives exemplary service in support of the MDRMRC in recognition of their outstanding commitment, achievements, and leadership in disaster preparedness and response.
- 2. Emergency Response Hero Award:** Presented to a Responder who has played an instrumental role in responding to a disaster or public health emergency on behalf of the MDRMRC.
- 3. Public Health Hero Award:** Presented to a Responder who has been actively engaged in carrying out public health activities (or a specific public health initiative) on behalf of the MDRMRC.
- 4. Outstanding Leadership Award:** Presented to a Responder or Unit Administrator whose ongoing commitment, leadership and service have an exceptional, measurable impact on meeting the mission-delivery goals and priorities of the MDRMRC Network.
- 5. Unit Administrator of the Year Award:** Presented to a Unit Administrator that has served as an exemplary leader and has successfully supported, advocated on behalf, and helped integrate the MDRMRC into the local community's public health and preparedness infrastructure.
- 6. Innovative Practice Award:** Present to a Responder or Unit Administrator that has initiated and carried out an innovative activity over the past year that has helped build on the unit's and health department's efforts, engaged unit Responders in the process, and contributed to strengthening the community's public health, preparedness, or response system.
- 7. Behind the Scenes Award:** This award recognizes a Responder or Unit Administrator who represents a strong, yet unseen force which has a profound effect in their environment. It recognizes those who contribute solid and consistent devotion to the job and the team with their efforts behind the scenes.

GROUP RECOGNITION AWARDS (Complete sections 3 & 4 of this form)

Group Recognition Awards are presented to the groups or organizations that support the Maryland Responds MRC (MDRMRC) Network. Any program, organization or jurisdiction that has partnered with or is affiliated with the MDRMRC Network may apply or be nominated. This includes Maryland Responds County Units and Response Units, local and state government programs, faith-based organizations, civic or volunteer organizations, and private sector entities. Application must feature achievements and program activities occurring between **January 1, 2014, and April 24, 2015**. The Group Recognition Award categories include:

8. Excellence in Volunteer Engagement: Presented to an MDRMRC Unit that has successfully implemented innovative and creative solutions for keeping volunteers engaged year-round, and executed successful strategies for securing resources for long-term sustainability.

9. Outstanding Response Partner Organization (or Partnership): Partner Organization (or Partnership) that has helped support the MDRMRC in carrying out its mission and has provided opportunities to participate in public health, preparedness, and response activities. The exemplary partner has played a role in helping to raise MDRMRC awareness and foster its integration into the local community's public health and preparedness infrastructure.

10. Maryland Responds Picture of the Year: A photograph of Responders in action at public health, response, training or other events. Submissions should be in .jpg or .gif format and have a minimum resolution of 640x480. The application narrative must include the MDRMRC Unit name, Unit Administrator's name, photographer's name, and a detailed caption for the photograph. Photo releases for the individuals in the picture must be held by the unit submitting the photograph for recognition.

APPLICATION INSTRUCTIONS

- If submitting multiple nominations, complete a separate application form for each.
- For Individual Recognition Award nominations, complete Section 2 and Section 4 of this form including all fields for contact information, award category, and how the nominee met the award criteria.
- For Group Recognition Award nominations, complete Section 3 and Section 4 of this form including all fields for contact information, award category, and how the nominee met the award criteria.
- It is highly recommended that you include with this application form some form of visual representation of the person, event, initiative, or organization to be used in the Awards presentation. For example, you may attach a picture of the person being nominated or the event in which they participated, an infographic showing the impact of the service provided, or a logo for a housing or partner organization. Be sure to list all attachments as directed in Section 4.
- E-mail the completed application form and supplemental materials or attachments to MDRConference15.dhmh@maryland.gov by **April 30, 2015, at 5 p.m.**
- Subject line of the e-mail must note the award category for the nomination (e.g., Distinguished Maryland Responder Award).

For additional information, visit <http://bit.ly/mdrConfAwards>.

CONSENT FOR USE

Please note that by applying for the 2015 MDRMRC Awards, you consent to allow MDRMRC to use of the contents of your application on MDRMRC websites, in blogs and in other communications.

PRIVACY

Your contact information is being collected solely for use of the 2015 MDRMRC Awards application process. Your information will not be shared or used by any external entity beyond those participating in the application review process.

SECTION 2: INDIVIDUAL RECOGNITION AWARD NOMINATION FORM

Note: If you are nominating for the Group Recognition Award, please skip this section and go to Section 3.

INDIVIDUAL RECOGNITION AWARD CATEGORY

Nomination for:

Distinguished Maryland Responder Award

Emergency Response Hero Award

Public Health Hero Award

Outstanding Leadership Award

Unit Administrator of the Year Award

Innovative Practice Award

Behind the Scenes Award

Award Nominee Name

Award Nominee E-mail Address

Position Title of Award Nominee

Award Nominee Phone Number

MDRMRC Unit Name

INDIVIDUAL RECOGNITION AWARD NARRATIVE

Narrative should fully highlight and explain how the nominee qualifies for the award as listed in the award description. You may type your narrative directly into this form or you may complete your narrative as a separate Word document and send it as an attachment.

After completing this section, please proceed to section 4.

SECTION 3: GROUP RECOGNITION AWARDS NOMINATION FORM

GROUP RECOGNITION AWARD CATEGORY

Nomination for:

Excellence in Volunteer Engagement

Outstanding Response Partner Organization (or Partnership)

Maryland Responds Picture of the Year

Group/ Organization Name

Physical Address

E-mail Address

Phone Number

Contact Person

Contact Person Position

Nature of the Group/ Organization

GROUP RECOGNITION AWARD NARRATIVE

Narrative should fully highlight and explain how the nominee qualifies for the award as listed in the award description. You may type your narrative directly into this form or you may complete your narrative as a separate Word document and send it as an attachment.

After completing this section, please proceed to section 4.

SECTION 4: SUBMISSION DETAILS

NOMINATOR INFORMATION

Nominator Name

Nominator E-mail Address

Position Title of Nominator

Nominator Phone Number

ATTACHMENTS

It is highly recommended that you include with this application form a separate attachment to the submission e-mail that includes some form of visual representation of the person, event, initiative or organization to be used in the Awards Ceremony presentation. For example, you may attach a picture of the person being nominated or the event in which they participated, an infographic showing the impact of the service provided, or a logo for a housing or partner organization. Please provide the file name (with extension, e.g., pdf, gif, jpeg, ppt, doc) and a brief description of the contents for each supporting documentation submitted with your Award Application form.

Attachment 1 File Name

Attachment 1 Description

Attachment 2 File Name

Attachment 2 Description

Attachment 3 File Name

Attachment 3 Description

SUBMISSION CHECKLIST

Application features achievements and program activities occurring between January 1, 2014, and April 24, 2015.

Only one nomination per form.

Section 2 is complete for individual award nominations.

Section 3 is complete for group award nominations.

Section 4 is complete for all award nominations.

All submission attachments are listed in Section 4.

The award category for the nomination is noted in the subject line of the submission e-mail.

Completed application and submission attachments are e-mailed to MDRConference15.dhnh@maryland.gov by April 30, 2015, at 5 p.m.

For additional information, visit <http://bit.ly/mdrConfAwards> or e-mail MDRConference15.dhnh@maryland.gov.